

Yvonne Harley at a glance



Administrator

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Incorporated in England and Wales
as Company Limited by Guarantee
No. 04488214.

Specialist Expertise

Administrator for Governance International. Her expertise is in partnership/network management. Yvonne has the ability to deliver exceptional levels of customer service, working collectively with partners and key stakeholders. Yvonne also has excellent project management skills together with the ability to motivate and communicate effectively across all organisations, including community groups and the private and public sectors. Her long-standing administrative experience ensures the smooth operation of projects across the company.

Specialist Skills

Excellent interpersonal and organisational skills
Strong social networking and relationship building skills
Proactive and enthusiastic with a proven track record of delivering high profile events
Flexible, proactive, solutions focussed

Career History

From Oct 2011 Administrator, Governance International
From 1991 Events Manager, Centre for Urban and Regional Studies, University of Birmingham
Prior to 1991 Events/Administrative Manager for various organisations